



**MAJJISTRAL ACTION GROUP FOUNDATION**

12, TRIQ IT-TULLIER,

ATTARD. ATD1631

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Application Form

***Measure 3: Promotion of the Cultural Heritage***

**The Rural Development Programme for Malta 2014 - 2020**



LEADER

European Agricultural Fund for Rural Development (EAFRD)  
Co-financing rate: 75% EU Funds; 25% National Funds

***The Agricultural Fund for Rural Development:  
Europe Investing in Rural Areas***



Should you have any queries with the compilation of this form kindly contact MAGF on  
[galmajjstral@gmail.com](mailto:galmajjstral@gmail.com) or call on 2099 2080

**Please read the accompanying 'Guidance Notes for submission of Application for funding under Measure 3 – "Promotion of the cultural heritage" before completing the Application Form.**

The information you provide in your Application Form will be used solely to check the eligibility of your project for the approval of the grant. Under no circumstances, will MAGF use this information in contravention of the Data Protection Act.

If there is insufficient space to answer any question, please continue on a separate sheet and **attach** to the Application Form.

Applicants are to check that **ALL** necessary supporting documents are submitted together with this form. Reference can be made to the **Checklist in Section 7 of the Application Form**. **ONLY** Application Forms submitted by hand as per the stipulated deadline will be accepted.

**Please complete this document in block letters.**

In case of any conflicts between this application template, the guidance notes and the text of the Rural Development Programme (RDP) 2014-2020, GAL MAJJISTRAL Local Development Strategy and other legislative text, the interpretation given by the relevant legislation will be given the overall priority.

The foundation also reserves the right to request additional information not included in this application form.

## SECTION 1 : APPLICATION SUMMARY

(TO BE FILLED IN BY PROJECT LEADER<sup>1</sup>)

**Name of Project Leader:**

**Postal Address:**

**Brief description of project emphasising the element for which funding is sought:**

**Tel. No:**

**Mobile No:**

**Email:**

**Website address:**

**Amount of Funding Sought (80%): Euro (€)  
excl. VAT**

**Remaining Funds (20%): Euro (€)  
excl. VAT**

**Vat Amount (If Any): Euro (€)**

**Total Amount (100%): Euro (€)  
incl. VAT**

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<sup>1</sup> The project leader is the reference person for MAGF during the application, the implementation and post implementation process (if the project is selected for funding).

***For office use only:***

Application Date:

Acknowledgement sent:

Pre-inspection Date:

Evaluation Date:

Board Approval Date:

Contract Issue Date:

Contract Signing Date:

Final Inspection Date:

Development Officer/s:

Funding Approved (Grant Excluding VAT):

€ \_\_\_\_\_

VAT Amount (If Any):

€ \_\_\_\_\_

Amount that has to be borne by the applicant ( %):

€ \_\_\_\_\_

Total Cost of the Project (100%):

€ \_\_\_\_\_

MAGF Reference No.:

Programme and Measure: **LEADER PROGRAMME (2014-2020)**

**Measure 3** \_\_\_\_\_

<b>SECTION 2: GENERAL APPLICANT DETAILS <sup>2</sup></b>	
<b>2a</b>	<b>Name of Applicant</b>  <i>(Local Councils, Private Entities (only small and micro enterprises within the meaning of Commission Recommendation 2003/361/EC are eligible for funding), Registered Non-governmental Organisations (NGOs) and Registered Voluntary Organisations (VOs) in line with the Voluntary Organisations Act 2007 (Chapter 492 of the Laws of Malta) and that do not carry out an economic activity within the meaning of Article 107 of the Treaty of the Functioning of the European Union.)</i>
	<b>Postal Address:</b>
	<b>Tel. No.</b>
	<b>Mobile No:</b>
	<b>Email:</b>
	<b>Website Address:</b>
	<b>ID No.</b>
<b>VAT Registration No:</b>	
	<b>VO/NGO Registration No (if applicable):</b>
<b>Type of Applicant:</b>  <i>(Please specify your type of Organisation)</i>	<input type="checkbox"/> <b>Local Council</b>  <input type="checkbox"/> <b>Registered Voluntary Organisation</b>  <input type="checkbox"/> <b>Private Entity</b>  <input type="checkbox"/> <b>Registered Non-governmental Organisation</b>  <input type="checkbox"/> <b>Others</b> _____

<sup>2</sup>If the project is being proposed by a number of entities/ individuals jointly, Section 3 of the application form must be filled in and signed by each entity/individual participating in the project. The copies must then be attached to the application form. Section 1 of the application form must be filled in by the nominated Project Leader.

**Brief Resume (such as history, aims and objectives) of the applicant:**

**SECTION 3: DETAILS OF KEY PARTNERS TO THE ENTITY**

In the box below, please list only the key partners (if any) that will be contributing directly to the proposed project. Be specific and write within the lines provided below. Add lines if necessary.

**Name of Partner 1**

**Address of Partner 1**

**Role of partner 1 in the project**

**Name of Partner 2**

**Address of Partner 2**

**Role of partner 2 in the project**

**Name of Partner 3**

**Address of Partner 3**

**Role of partner 3 in the project**

<b>SECTION 4: PROPOSED PROJECT DETAILS</b>		
<b>4a</b>	<b>Project Title:</b>	
<b>4b</b>	<p><b>Project Description and Main Objectives:</b></p> <p><i>(You should explain what the project is, how the idea came about and why you want to undertake this project. Explain how this project supports the investment through the promotion of the cultural heritage and improves the quality of life of people within the Majjstral territory)</i></p> <p><i>If you wish LEADER funding to cover the costs of a particular element/phase of the project, you should clearly accentuate that part here.</i></p>	



<p><b>4c</b></p>	<p><b>Project end Result:</b></p> <p><i>(Explain why your requested funds are important to start, continue or complete a project. How will the end result ensure continuity/sustainability of already established cultural heritage as well as expand on it)</i></p> <p><i>(Description of the type of operation)</i></p>	<p><input type="checkbox"/> Investments associated with the development of marketing, branding, promotion and information dissemination activities</p> <p><input type="checkbox"/> Experts' and professional fees (market research, designers, etc.) and procurement of related services (website development, promotional material, etc.)</p> <p><input type="checkbox"/> Installation of physical infrastructure for promotion and information (sign-posts, boards, information panels, etc.)</p> <p><input type="checkbox"/> Costs of rural actors participating in heritage trails</p> <p>Others (please specify)</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
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<p><b>4d</b></p>	<p><b>Focus areas, cross-cutting objectives and Malta needs</b></p> <p><i>Project must target at least one or more of the following focus areas and cross cutting objectives. Please tick the focus areas and cross-cutting objectives targeted by the project.</i></p>	<p><input type="checkbox"/> Promotion of social inclusion, poverty reduction and economic development in rural areas.</p> <p>Project contributes to any of the following cross-cutting objectives:</p> <p><input type="checkbox"/> Sustainability</p> <p><input type="checkbox"/> Co-operation</p> <p><input type="checkbox"/> Innovation</p> <p>Others _____</p>
<p><b>4e</b></p>	<p><b>Project Location:</b></p>	
<p><b>4f</b></p>	<p><b>Do you have a title to the project location?</b></p>	<p><input type="checkbox"/> YES    <input type="checkbox"/> NO</p>
<p><b>4g</b></p>	<p><b>If you have answered YES to the previous question, please tick one of the provided options</b></p>	<p><input type="checkbox"/> <b>Ownership</b></p> <p><input type="checkbox"/> <b>Lease</b></p> <p><input type="checkbox"/> <b>Guardianship Deed</b></p> <p><input type="checkbox"/> <b>Management Contract</b></p> <p><input type="checkbox"/> <b>Other (please specify):</b> _____</p> <hr/> <p><b>The Agreement/Contract is valid for the following number of years:</b> _____</p>
<p><b>4h</b></p>	<p><b>If you have answered NO to question 4f, please specify what type of agreement you have on project location</b></p>	<p><input type="checkbox"/> Declaration from owner of property where investments will be made</p> <p><input type="checkbox"/> Declaration from owner of property where proposed project will be set</p> <p><b>The Declaration/Comfort Letter is valid for the following number of years:</b> _____</p>

Relevance to the objective of the measure

4i

**Will the proposed project enhance the touristic value of the locality/area?**

YES  NO

*If yes, please provide details how:*

*Is the proposed project intended to attract tourists to the locality/area/region through the restoration, activities, events, experiences being funded?*

4j

**Will the proposed project enhance the cultural value of the locality/area?**

YES  NO

*If yes, please provide details how:*

*Will the proposed interventions promote, augment the visibility, enhance the socio-cultural fabric and heritage value of the locality, area or Majjstral region?*

<p><b>4k</b></p>	<p><b>Will the activity capitalise on local knowledge?</b></p> <p><i>Will the proposed activity gain an advantage from the local knowledge people within the territory have developed over time?</i></p>	<p><i>Please specify:</i></p>
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**Link to Majjstral Territory**

<p><b>4l</b></p>	<p><b>Does the aspect/asset to be promoted have a historical link to the area?</b></p> <p><i>How is the aspect/asset being promoted linked to the history of the area?</i></p>	<p><i>Please specify:</i></p>
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<p><b>4m</b></p>	<p><b>Is/Are the object/s to be promoted linked to other objects of cultural value in the same area?</b></p> <p><i>What link is there between the object to be promoted and other assets of cultural value in the same area?</i></p>	<p><input type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p><i>If yes, please provide details how:</i></p>
<p><b>4n</b></p>	<p><b>Is/Are the object/s to be promoted linked to other objects of touristic value in the same area?</b></p> <p><i>What link is there between the object to be promoted and other assets of touristic value in the same area?</i></p>	<p><input type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p><i>If yes, please provide details how:</i></p>

**Type of Project**

**4o**

**Is the project an integrated project that incorporates the achievement of more than one objective?**

YES       NO

Kindly, choose from the below identified objectives:

Cultural exchange

Enhancing of life quality

Leisure & entertainment

Skills building

Others \_\_\_\_\_

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*Please provide details of each identified objective:*

<p><b>4p</b></p>	<p><b>Is the investment area-based and targeting more than one object/site of interest within the same area?</b></p> <p><i>Is the area the primary focus point of the proposed investment and does it include different sites or assets?</i></p>	<p><input type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p><i>If yes, please provide details:</i></p>
<p><b>4q</b></p>	<p><b>Is the project a co-operative project, involving more than one local actor within the Majjstral territory?</b></p> <p><i>Will at least 3 local actors within the Majjstral territory be included as a co-operation partner?</i></p>	<p><input type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p><i>If yes, please provide details:</i></p>

**Economic and Social Impact on the Community**

<b>4r</b>	<p><b>Will the project result in an increase in revenue for businesses?</b></p> <p><i>Will the proposed project provide a positive financial impact on the businesses within the community? How?</i></p>	Please Specify:
<b>4s</b>	<p><b>Does this project include initiatives favouring vulnerable groups?</b></p> <p><i>Will the proposed project provide initiatives towards vulnerable persons? How?</i></p>	Please Specify:



Preparedness

4t

Has the necessary consultation with stakeholders and business operators (e.g. in tourism sector) made?

YES  NO

*If yes, please provide details:*

*All correspondence on project with regulatory entities is to be submitted*

<p><b>4u</b></p>	<p><b>Is the proposed project fully compatible with the policies and objectives of Malta's tourism policy, including rural tourism policies, on the basis of consultations and communications with the relevant competent authorities?</b></p> <p><i>(Please indicate clearly with a clarification letter from the Architect whether the project requires a permit or not)</i></p>	<p><b>DEVELOPMENT NOTIFICATION ORDER REQUIRED (DNO)</b></p> <p><input type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p><i>If yes, please provide details:</i></p> <p><input type="checkbox"/> DNO IS IN HAND</p> <p>DNO Ref No: _____</p> <p><input type="checkbox"/> APPLICATION IN PROCESS</p> <p>APPLICATION No: _____</p> <p><b>FULL PERMIT REQUIRED</b></p> <p><input type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p><i>If yes, please provide details:</i></p> <p>PERMIT IS IN HAND</p> <p><input type="checkbox"/> PERMIT No: _____</p> <p><input type="checkbox"/> APPLICATION IN PROCESS</p> <p>APPLICATION No: _____</p> <p><input type="checkbox"/> NO PERMITS REQUIRED</p> <p><input type="checkbox"/> Others _____</p> <p>_____</p> <p>_____</p>
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**Sustainability of the Project**

**4v** Explain how the project has a neutral or positive impact on the environment and the climate.

*Will the proposed project positively impact the environment and climate? How?*

*Please provide details:*

**4w** Explain how the investment supports the policies related to gender equality and non-discrimination.

*How will the proposed project support policies against discrimination like disability, race, religion, sex, sexual orientation, gender identity, political, etc.*

*Please provide details:*

## SECTION 5: FUNDING DETAILS

<b>5a</b>	<p><b>Please provide information on the corresponding match funding.</b></p> <p><i>The applicant must indicate how the share of co-financing which amounts to 20% of the total eligible cost of the proposed investment will be provided.</i></p>	<p><b>MATCH FUNDING FROM OWN FINANCIAL RESOURCES</b></p> <p><input type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p><i>If yes, please provide declaration from a certified auditor, signed by organisation's head and financial controller/treasurer (in the case of Local Councils the Mayor and Executive Secretary) confirming that the applicant is committed to and can match the funding required from own financial resources as evidence</i></p> <p><b>MATCH FUNDING FROM BANK LOAN</b></p> <p><input type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p><i>If yes, please provide a letter from a commercial bank, signed by organisation's head and financial controller/treasurer (in the case of Local Councils the Mayor and Executive Secretary) confirming availability of credit facility</i></p>
<b>5b</b>	<p><b>Have you sought/received any grant/assistance from other sources in respect of this project?</b></p>	<p><input type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p><i>If yes, please provide details:</i></p>

SECTION 6: PROJECT MANAGEMENT DETAILS						
6a	Please choose the proposed start quarter of the Project.	Q1	Q2	Q3	Q4	
6b	What is the estimated time in months for the implementation and completion of the Project?					
6c	What is the total cost of the Project? (excl. VAT)					
6d	What is the Total Grant (80%) Requested?					
6e	Please complete the following table summarising the overall total Project Costs. (Please note that all figures should be excluding VAT) <sup>3</sup>					
	Column 1  In this column please specify the investment component relative to the type of investment	Column 2  Chosen Quotations/ Bill of Quantities BOQ (€)	Column 3  Value excluding VAT (€)	Column 4  VAT Amount (€)	Column 5  Final Cost including VAT (€)	Column 6 <sup>5</sup>  Applicant's Contribution (20%) excl. VAT (€)
	<i>Investments associated with the development of marketing, branding, promotion and information dissemination activities</i>					
	<i>Experts' and professional fees (market research, designers, etc.) and procurement of related services (website development, promotional material, etc.)</i>					
	<i>Installation of physical infrastructure for promotion and information (sign-posts, boards, information panels, etc.)</i>					
	<i>Costs of rural actors participating in heritage trails</i>					

<sup>3</sup> In the case of infrastructural investment, the applicant must submit a detailed cost estimate prepared and signed by a professional architect. In the case of other type of investment, the applicant must obtain three (3) quotations (including the date, reference, letterhead of the supplier, details of both the supplier and the applicant, VAT numbers and original signature) for the expenditure to be incurred. Only one quotation is required at application stage. It is to be noted that any financial declarations / certificates need to be dated not more than three months prior to the date on which the batch closes. In accordance with the Public Procurement Regulations, expenditure relating to economic operators convicted of a criminal offence are considered ineligible for funding and such expenditure will not be reimbursed by the Agency.

<sup>5</sup> The applicant must co-finance 20% of the eligible cost of the proposed investment. In this column the applicant must indicate his/her contribution plus the VAT component that must be paid by the applicant unless this is unrecoverable.

	<b>Other Costs – Please specify</b>						
	<b>TOTAL cost of the component investment:</b>						
<b>6f</b>	<b>State the expected timeframes when each individual line item will be procured and disbursed:</b>						
	<b>Private Entity and Registered VO/NGO</b>						
	<b>Description of line item</b>	<b>Quotation number/ Architect's Estimate reference</b>	<b>Indicative Procurement Date (Year and Month)</b>  <i>(When the line items will be procured)</i>	<b>Indicative Disbursement Date/s (Year and Month)</b>  <i>(When claims will be submitted to ARPA)</i>	<b>Value Excluding VAT (€)</b>	<b>VAT Amount and Rates (€) (%)</b>	<b>Total Amount Including VAT (€)</b>
<b>TOTAL</b>							

<b>6g</b>	<b>State the expected number of tenders and total value of each tender:</b>					
	<b>Local Council</b>					
	<b>Name of Tender/Call</b>	<b>Type of Tender</b>	<b>Procedure</b>	<b>Estimated Value (€)</b>	<b>VAT (€)</b>	<b>Total (Including VAT) (€)</b>
<b>TOTAL</b>						

6h	<p>In the table below, indicate the stage of the tender/call per quarter, and the Schedule of Amounts which will be Contracted, Disbursed and Claimed, using the following acronyms:</p> <p>D = Design      T = Tendering &amp; Contracting      I = Implementation      C = Closure  DIS = Disbursement      CL = Claim</p>												
	Year	N <sup>th</sup> Year (Starting Year of Project)				N+1				N+2			
		2022				2023				2024			
Quarters	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	
Tender/Call 1 (€) (€)													
Tender/Call 2 (€) (€)													
Tender/Call 3 (€) (€)													
Tender/Call 4 (€) (€)													
Tender/Call 5 (€) (€)													
Tender/Call 6 (€) (€)													
Tender/Call 7 (€) (€)													
6i	<p>Has the project gone out to tender?      <input type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p><i>If yes, has/have the tender(s) been published through the government's e-procurement platform (ePPS)?</i></p> <p><input type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p><i>If the tender(s) has/have been advertised, please indicate:</i></p> <p>CfT ID _____</p>												



## SECTION 7: APPLICATION REQUIREMENTS CHECKLIST

7a.	Are the following documents in place?	
1)	One (1) original and one (1) hard copy of the signed project application form, a soft copy of the application form saved both in WORD (.doc or .docx) and pdf format including also the supporting documentation	Yes <input type="checkbox"/> No <input type="checkbox"/>
2)	Front and back copy of I.D. Card of Project Leader	Yes <input type="checkbox"/> No <input type="checkbox"/>
3)	Letter of Intent signed by the entity's official representatives or by the Committee or the majority of the committee appointing the Project Leader	Yes <input type="checkbox"/> No <input type="checkbox"/>
4)	Title Deeds or Lease or other form of contract for Project Location	Yes <input type="checkbox"/> No <input type="checkbox"/>
5)	Owner's consent in the case of a lease/management agreement/guardianship or any other form of contract for the works to be carried out	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
6)	Signed declaration from owner of the premises specifying the address from where the applicant will be delivering any proposed service or where the investments will be kept for the following 5 years from projected completion date (in cases of investments that are NOT related to the infrastructure)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
7)	Log/Timeline of activities (in case of investments that will result in delivery of specific services) – VOs & Natural Persons Section 6f of the application form	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
8)	Log/Timeline of activities (in case of investments that will result in delivery of specific services) – Local Councils Section 6h of the application form	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
9)	Copy of VO/NGO Certificate  <i>The MAGF retains the right to request the latest signed Statute</i>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
10)	Financial Accounts for year ending 2021.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
11)	PA permit and approved site plans and drawings related to the proposed investment	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
12)	Copy of application with PA and proposed drawings and	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>

	site plans related to the proposed investment	
<b>13)</b>	Declaration from Architect and /or PA that the enhancement to premises or the proposed use does not require a PA/ERA permit	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>14)</b>	Copy of VAT Certificate	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>15)</b>	VAT declaration form ( <i>the applicant is to fill Part 1 of the Declaration Form and Annex 5</i> )	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>16)</b>	A minimum of 1 itemised comparable guaranteed quotation <sup>4</sup> or pro-forma invoice for project costs which are not related to infrastructural investment (dated not more than three months prior to the date on which the batch closes).	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>17)</b>	Detailed, signed and dated estimate by an architect in case of structural works (Bill of Quantities)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>18)</b>	Signed and dated adjudication report confirming the chosen supplier/s (if a minimum of 3 quotations are submitted at application stage) – to be signed by the project leader and another legal representative of the entity	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>19)</b>	Original, signed and dated declaration from a certified auditor, the organisation’s head and the financial controller/treasurer (in the case of Local Councils the Mayor and Executive Secretary) confirming that the applicant is committed to the co-financing element (and the VAT element if applicable) and can match it from own financial resources (Annex 2) (dated not more than three months prior to the date on which the batch closes).	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
<b>20)</b>	Original, signed and dated letter from a commercial bank, signed also by the organisation’s head and financial controller/treasurer (in the case of Local Councils the Mayor and Executive Secretary) confirming that the applicant is committed to the co-financing element (and the VAT element if applicable) and has the	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>

<sup>4</sup> “Guaranteed quotation” means that the applicant must get a signed quotation from the supplier/s which must remain valid until completion of the project if the project is selected for funding. This quotation must be a formal one including the date, reference, letterhead of the supplier, details of both the supplier and the applicant, VAT numbers and original signature.

	availability of credit facility to match it (Annex 3) (dated not more than three months prior to the date on which the batch closes).	
21)	MFSA / Jobsplus Certificate	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
22)	Audited financial statements of year 2021  <i>The MAGF retains the right to consult with the Director of Local Government to check that the co-financing as declared by the Local Council is available/ likely to be met. This assessment by the Director of local Government will be made on the basis of the information provided by the applicant.</i>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
23)	Memorandum and Articles of Association	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
24)	Latest photographic evidence of the proposed investment	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
25)	Section 8 of the Application is duly signed – Declaration	Yes <input type="checkbox"/> No <input type="checkbox"/>
26)	All sections of the application have been filled in	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>LIST OF ANNEXES CHECKLIST</b>		
27)	Annex 1 - VAT Declaration Form	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
28)	Annex 2 - Co-Financing Form	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
29)	Annex 3 - Bank`s letter of Intent	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
30)	Annex 4 – Financial Bid form	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
31)	Annex 5 – Authorisation Letter	Yes <input type="checkbox"/> No <input type="checkbox"/>
32)	Annex 6 – State Aid Declaration ( <i>De Minimis</i> )	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>

## SECTION 8: DECLARATION

- I am fully aware that, in accordance with Article 71 of regulation 1303/2013, where applicable, I shall repay the contribution received if within the period of durability obligations outlined in my grant agreement (three or five years from the date of the final payment received), the project is subject to any of the following: (a) a cessation or relocation of the productive activity outside the programme area; (b) a change in ownership of an item of infrastructure which gives to a firm or a public body an undue advantage; (c) a substantial change affecting its nature, objectives or implementation conditions which would result in undermining its original objectives.
- I certify that the entries in this form and any other attachments enclosed are, to the best of my knowledge and belief, **correct** and the grant applied for is the minimum required for the project to proceed as described.
- I can also confirm that I am not aware of any reason why the project may not proceed or be delayed other than those reasons declared, and the commitment can be made within the timescales indicated Section 6 of this Application Form.
- I allow access to the land/buildings to any authorised person for the purpose of carrying out an inspection in order to verify the accuracy of the information in this application.
- I **will notify MAGF** in advance of carrying out any changes, alterations or modifications to the project or any of the project activities (for example changes to models of equipment chosen at application stage). MAGF reserves the right not to approve any request for modifications.
- I confirm that should I benefit from a grant under this Scheme, I must complete the project in accordance with the terms and conditions stipulated in the Grant Agreement. Should I fail to do so, I will not receive the grant and, if I would have already received any payments from the grant, **I would have to reimburse the funds received and interest charges** may be applicable.
- I will provide information on the results achieved following implementation of the project and I undertake to provide this information on an annual basis for five (5) years from the date of the grant agreement.
- I will provide any further information as may be required by all stakeholders within the Ministry for European Affairs and Equality (MEAE), Agriculture and Rural Payments Agency (ARPA), Government entities and the GAL MAJJISTRAL Foundation (MAGF) that may undertake audit checks and controls.

- I understand that if the application is not complete in all relevant detail and every aspect, including this section, it may be rejected.
- I confirm that the entity submitting this application has not received any other grant for the project being proposed in this application. I confirm that should the entity receive a grant for this project prior to the adjudication of the grant under LEADER, I will inform MAGF, MA and ARPA immediately. I am aware that should I receive the grant under LEADER, **I will not be eligible** to apply under other grants to obtain additional funding for the same project proposed in this application.

<b>Signature of Project Leader:</b>
<b>Name in Block Capitals:</b>
<b>Date:</b>
<b>Position Held:</b>
<b>Signature of CEO/Head of Applicant Organisation/Legal Representative of the Organisation:</b>
<b>Name in Block Capitals:</b>
<b>Date:</b>
<b>Position Held:</b>

## SECTION 9: DATA INFORMATION

Part or all of the information you provide will be held on computer. This information will be used for the administration of application, publicity and producing monitoring reports. The Foundation has the right to share information with government departments, agencies and implementing bodies to enable them to prevent fraudulent applications or for detecting crime and to co-ordinate processing of complementary applications.

This Application from along with any attached documents will be treated as confidential throughout and after the project appraisal process. However, if your project is selected for an award of grant, to meet EU requirements for transparency regarding the use of EAFRD assistance, the Ministry for Foreign and European Affairs and MAGF have the right to publish the name of the applicant, the amount of grant awarded and a brief summary of the project.

I understand that MAGF are required to set **performance indicators/targets** for each project at the outset and monitor these during the implementation of the project, immediately after completion of the project and thereafter on an on-going basis.

Details of all grants will be published on the MAGF website [www.galmajjistrat.com](http://www.galmajjistrat.com)

Please return your completed Application form and Annexes along with the necessary documentation by hand to:

### MAJJISTRAL ACTION GROUP FOUNDATION

12, Triq it-Tullier,

Attard, ATD1631

Malta.

#### For official use only:

Acknowledged by: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

EU Database Ref Number: GMR/\_\_\_\_\_

Signature: